

HUTTON MUSIC STUDIOS POLICY

PRACTICE

Daily practice for at least five days of the week is expected. Length of practice will vary based on the student's level of advancement. It is the parent's responsibility to schedule and enforce daily practice. The weekly assignments should be viewed as "homework." Completion of homework and thorough preparation of assignments for each lesson is expected.

The discipline of daily practice leads to progress which fuels motivation to continue to practice and progress.

Parents are expected to be actively involved in practicing with beginners and young children until they reach an age where they can be more self-directed in their practicing. Students who do not practice regularly will be placed on probation for the remainder of the year, and if the situation does not improve, may be dropped from the studio at the end of a year.

TUITION

Tuition is due before or on the 1st of each month.

A flat-rate system is used for tuition. Monthly installments are structured so that regardless of the number of lesson weeks in each month, the tuition remains a flat, predictable amount. Pre-planned absences and holiday breaks have also been factored into the rate. Tuition reflects all teaching weeks for the entire year, with a brief break for part of the summer. Tuition will be split up into 11 monthly installments (August 1-June 1). See calendar for other various scheduled breaks throughout the year.

TUITION RATES

30 minute lesson = 125/month
45 minute lesson = 180/month
60 minute lesson = 240/month

PAYMENT INFORMATION

HMS accepts cash, check (made payable to "Meghan Hutton"), Venmo (@meghanhutton88), or Apple Pay. It is recommended that checks are sent ahead of time post-dated to ensure timeliness.

There will be a \$10 late fee applied for each day the tuition is late.

Lessons will not be taught until the tuition for the month has been paid

MAKE-UP LESSONS

STUDENT ABSENCES

Student absences are built into the flat-rate tuition system. In the event a student is not able to come to the studio for reasons not limited to but including inclement weather, feeling under the weather but well enough to participate virtually, etc., Zoom/FaceTime is an alternate option that may be offered.

TEACHER ABSENCES

In the event that the teacher must cancel a lesson, a make-up lesson or a substitute teacher will always be offered. If a make-up lesson or substitute is not possible due to schedule conflicts, a lesson credit will be applied to the next tuition payment.

Tuition reserves an exclusive weekly time in the teacher's schedule. Make-up lessons are not guaranteed unless the teacher cancels the lesson.

WITHDRAWAL

Should a student choose to withdraw from lessons, please give notice 30 days prior.

Withdrawing from lessons permanently forfeits the student's time slot—the student is not guaranteed a lesson slot if he or she chooses to resume lessons at a later date. Unused lessons will not be refunded.

HMS reserves the right to terminate lessons if a student is not cooperative, making progress, or if tuition is continually not paid on time.

RECITALS

Studio recitals will be held in December and June. Recital pieces are chosen approximately eight weeks before the recital date and are subject to a hearing two weeks before the recital date to ensure that students are prepared to have a positive performance experience.

See the studio calendar for recital dates.

HUTTON MUSIC STUDIOS CALENDAR

Tuesday, August 1	Lessons Begin
Friday, September 1-8	<i>Studio Closed</i>
Monday, September 11	Classes Resume
Tuesday, November 21-24	<i>Studio Closed - Thanksgiving Break</i>
Monday, November 27	Classes Resume
Sunday, December 17	Christmas Recital
Tuesday, December 19 - January 1	<i>Studio Closed - Christmas Break</i>
Monday, January 2	Lessons Resume
Monday, March 17-24	<i>Studio Closed - Spring Break</i>
Monday, March 25	Lessons Resume
Monday, May 27	<i>Studio Closed - Memorial Day</i>
Sunday, June 9	Spring Recital
Friday, June 14	Last Day of Classes
Saturday, June 15-August 1	<i>Studio Closed - Summer Break</i>

HUTTON MUSIC STUDIO REGISTRATION FORM

Student's Full Name: _____ Date of Birth: _____

Grade this school year: _____ School: _____

Email Address: _____

Phone Number(s): _____

Parent/Guardian Name(s): _____

I AGREE TO THE TERMS AS LISTED IN THE HUTTON MUSIC STUDIO POLICY AND WISH TO ENROLL MY CHILD IN PIANO LESSONS FOR THE 2023-2024 YEAR.

SIGNATURE:

(Parent)

Date

I AGREE TO PRACTICING AT HOME REGULARLY AND WISH TO ENROLL IN LESSONS FOR THE 2023-2024 YEAR

SIGNATURE:

(Student)

Date

MEDIA CONSENT

Initial if Yes, leave blank No

____ Student names & pictures may be posted on the studio social media pages & website.

____ Student performance videos may be uploaded to social media.